

**OVERTON PARISH COUNCIL****Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on  
 Monday  
 13<sup>th</sup> February 2023 at 7.00pm

**Parish Councillors Present:** S Ayrey Vice Chairman  
 J Dean  
 D Edmondson  
 D Hamer

**Also Present:** C Mashiter Clerk

**Apologies:** J Higginson, P Fleming

The Vice Chairman welcomed those in attendance and opened the meeting at 7pm

Item No.		Action
23-26	<b>Declarations of Interest</b> There were no declarations of interest.	
23-27	<b>Dispensations</b> There were no requests for dispensation.	
23-28	<b>Open Section for members of the public to speak</b> No members of the public were present	
23-29	<b>Minutes of the previous meeting</b> The minutes of the meeting of Overton Parish Council on Monday 9 <sup>th</sup> January 2023 were received and approved for signature by the Vice Chairman	
23-30	<b>Matters arising from the minutes</b> There were no matters arising from the minutes.	
23-31	<b>Village Christmas Tree</b> The tree has not been collected therefore it will be disposed of The PC will consult with John Christian, Electrical Contractor and obtain an estimate for the installation of an outdoor socket and internal isolator at the Scout Hut.  Time 4 Nursery have not replied to previous correspondence. To be followed up.	DE  Clerk

**Authorised**

**J Higginson Chairman**



		Clerk
23-32	<b>Lancaster Road Development – Section 106 Update</b> There was no report on this item. Middleton PC to be contacted with regard to the grant.	Clerk
23-33	<b>Registration of Parish Council Property</b> Registration documents not yet received. PC's solicitor advises that the Land Registry is behind with work but there is no cause for concern. Solicitor to be notified of new clerk details and asked for update.	Clerk
23-34	<b>Pensions Regulator</b> Automatic re registration to be completed before April.	Clerk
23-35	<b>Defibrillators - Update</b> Both Defibrillators are Emergency Ready. The Circuit to be notified of new clerk details and the Church Park Defibrillator to be placed into the charge of Dave Clark for checking.	Clerk
23-36	<b>Green Team</b> Glasdon to be contacted regarding the expected delivery date of the new picnic needs to be after March 4 <sup>th</sup> Provision of commemorative plaques to be put on the next Agenda Fairy Houses that are being placed in Trailholme wood are being vandalised. As they are not 'official' we have no obligation to repair/renew. The situation to be monitored The mower has been serviced by Dennis Barnfield and is ready for operation.	Clerk PF
23-37	<b>Grants and Donations</b> There were no applications for grants or donations.	
23-38	<b>Grounds Maintenance.</b> Damage is being caused to the grass verge at the side of the road by the playpark and is becoming very slippery. The County Council Highways Authority to be contacted with a view to replacing this verge with tarmac or putting bollards on there to prevent 'off road' parking.	Clerk
23-39	<b>Playground Inspection, Maintenance and Safety Issues</b> Shims have been fitted to the roundabout and the Froggo bin has had a new door fitted.	

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J Higginson Chairman



23-40	<p><b>Road Maintenance, Cleansing and Safety</b></p> <p>The state of the Pedder Estate was causing more cause for concern. The Clerk had contacted the Highways Dept about this, the work is ongoing</p> <p>The fallen name plate from Pedder Grove has been reposted to Lancaster City Streets Dept.</p>	Clerk
23-41	<p><b>SpID Sign</b></p> <p>Quotations for a new solar powered sign have been received from Elan and Logix. To take the matter further JH needs to be consulted for his expertise on this matter</p>	Clerk/JH
23-42	<p><b>Definitive Map Modification Orders – Moss Lane &amp; First Terrace</b></p> <p>There was no new information to report on this item.</p>	Clerk
23-43	<p><b>Planning</b></p> <p>220418FUL - Erection of a cattle building at Trumley Farm Overton for Mr Wannop. No Objections</p> <p>22/00049/VCN - Works to No's 17a and 17b Second Terrace, Sunderland Point for Mrs E Gilchrist. No Objections</p> <p>23/01316/FUL – Erection of a one story extension to the side and construction of a front dormer extension to the front/side of 2, Hall Greaves Close, Overton for Mr and Mrs Blane. No Objections</p>	
23-44	<p><b>Sunderland Point Road – warning signs – road repair</b></p> <p>Warning signs need to be ordered from Alpha Engravings. JH has the measurements</p> <p>There was no report on progress with repairs to the SP road.</p>	Clerk/JH
23-45	<p><b>Sunderland Point Toilets – Electricity Supply Contract</b></p> <p>A Smart Meter has been fitted to the toilet block</p>	
23-46	<p><b>Overton Flag</b></p> <p>Follow up on Schools involvement with flag design</p> <p>Source Coronation Flag and Gay Pride Flag</p>	Clerk

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	<p><b>09.</b>  <b>Dennis Barnfield Ltd</b>  Stiga Mower Service</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;">£535.86</td> </tr> <tr> <td style="text-align: right;">VAT</td> <td style="text-align: right;"><u>£107.17</u></td> </tr> <tr> <td></td> <td style="text-align: right;"><b><u>£643.03</u></b></td> </tr> </table> <p><b>10.</b>  E-On S/Point Toilets</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;">£25.08</td> </tr> <tr> <td style="text-align: right;">VAT</td> <td style="text-align: right;"><u>£ 1.25</u></td> </tr> <tr> <td></td> <td style="text-align: right;"><b><u>£26.33</u></b></td> </tr> </table> <p><b>11.</b>  <b>HMRC</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;"><b><u>£89.90</u></b></td> </tr> </table> <p><b>Resolved:</b> Accounts be paid as presented.</p>		£535.86	VAT	<u>£107.17</u>		<b><u>£643.03</u></b>		£25.08	VAT	<u>£ 1.25</u>		<b><u>£26.33</u></b>		<b><u>£89.90</u></b>	
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23-49	<p><b>Correspondence</b></p> <p><b>01. 01/02/23 Safety Desk Consulting</b>  CQC Health &amp; Safety Risk/ Inspections  Up To Date  <b>No Action</b></p> <p><b>02. 26/01/23 Commuity Connectors</b>  Festival of Culture.  <b>Declined</b></p> <p><b>03. 6/02/2023 Best Kept Village Competition</b>  <b>Declined</b></p> <p><b>04. 18/01//2023 Wyre Planning Policy</b>  <b>Noted.</b></p> <p><b>05. 07/02/23 Speed Reduction Wheelie Bin Stickers</b>  <b>Declined</b></p> <p><b>06. 23/01/23 Jacs Village Gateways</b>  <b>Declined</b></p> <p><b>07. 08/02/23 Logix iTS Speed Signs</b>  <b>Declined</b></p> <p><b>08. 20/01/2023 Lancashire County Council</b>  <b>Budget Consultation 2023/24</b>  <b>Noted.</b></p> <p><b>09. 18/01/23 Community Connectors</b>  Budget and Policy Framework Proposals  <b>Noted.</b></p> <p><b>10. 20/01/23 Lancashire County Council</b>  Budget Report and Savings Proposals 2023/24  <b>Noted.</b></p>															

Authorised

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	<p><b>11. 19/01/23 Lancashire County Council</b> Amendments to Parking Provisions Lancaster and Preston City <b>Noted</b></p> <p><b>12. 10/012023 Community Defibrillator Grant Funding Declined.</b></p> <p><b>13. 07/02/23 Community Connectors</b> UKSPF Year 2 Applications and Lancashire Combined Fire Authority Revenue and Capital Budget Consultation <b>Noted.</b></p> <p><b>14. 26/01/23 Department for Levelling Up, Housing &amp; Communities</b> King Charles III Coronation Advice <b>Noted.</b></p> <p><b>15. 31/01/232 Zurich Insurance</b> Coronation Events Cover <b>Noted.</b></p> <p><b>16. 19/01/23 Futureform</b> <b>Queen Elizabeth II Memorial Benches Declined.</b></p> <p><b>17. 08/02/23 Parish Council Partnership Development</b> Physical Activity Grant Funding <b>Noted.</b></p> <p><b>18. 23/01/23 Walking In England Notice for Newsletter</b> <b>Put on the Website</b></p> <p><b>19. 31/01/23 Rural Services Network</b> Cost of Living Survey <b>Put in Notices on the website.</b></p> <p><b>20. 24/01/23 Lancashire County Council</b> Parish &amp; Town Council Newsletter <b>Noted</b></p> <p><b>21. 06/02/23 Rahulweb Mobile Development Service</b> App building services <b>Declined.</b></p>	
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